

# Littlehaven Infant School

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[www.littlehaven.w-sussex.sch.uk](http://www.littlehaven.w-sussex.sch.uk)



Littlehaven Infant School is a Co-educational Community School  
for 4 to 7 year olds

Headteacher: Mrs S. Anderson  
Chair of Governors: Mrs. H. Oakley



**Prospectus**  
November 2019

Littlehaven Infant School and Northolmes Junior School  
are part of Greenfields Federation



# WELCOME TO LITTLEHAVEN INFANT SCHOOL



Thank you for considering Littlehaven Infant School. We understand how unique and precious every child is and how difficult the decision can be when thinking about which school to send your child. We hope the information provided as well as visiting our school will enable you to make that all important decision.

We strongly believe that every child matters and deserves a high quality learning experience which encourages and develops them to achieve their maximum potential.

We are very proud of our friendly, family orientated infant school. We do our very best to ensure your child is a happy, confident successful learner and believe this starts with a strong and open home and school partnership.

Our curriculum is designed to provide the children with every opportunity to learn from first-hand experience and we are very fortunate to have a large, well-resourced outdoor learning space and very experienced staff.

We take great care to treat and value each child as an individual and believe that good manners and consideration for others are very important qualities which help to prepare the children for active participation in their community.

We believe parental engagement and fostering a strong home school partnership is crucial to the success of a child's education and we actively encourage prospective parents to visit the school. Please phone or e-mail the school office staff to make an appointment.

A welcome booklet is available from the office which contains everything you need to know to prepare for your child's first few days at school with us should you chose to join our school family.

Sharon Anderson  
Headteacher



## SCHOOL AIMS



- ❖ Each child will feel valued and develop a sense of self worth
- ❖ Each child will develop respect for other people
- ❖ Each child will develop respect for their environment, their surroundings, their world
- ❖ Each child will feel happy and safe
- ❖ Each child will be helped to achieve their potential and their best
- ❖ We will foster and nurture each child's creativity, enjoyment and love of learning
- ❖ Each child can take part in and be at the heart of the community

### TO ACHIEVE THIS WE WILL:

- ❖ Value each child
- ❖ Celebrate achievement
- ❖ Celebrate diversity and respect differences
- ❖ Provide a supportive yet challenging environment that safeguards pupils
- ❖ Ensure each child has a 'voice' and is listened to
- ❖ Have high expectations of each and every child in all that they do
- ❖ Expect good behaviour and challenge inappropriate behaviour
- ❖ Give extra support where necessary and extend learning where appropriate
- ❖ Teach the skills required to give a firm foundation that enables each child to continue the learning journey into their future

## GREENFIELDS FEDERATION

In September 2014, Littlehaven Infant School federated with Northolmes Junior School. The two schools share one governing body, one headteacher and two assistant headteachers. This federation is known as "Greenfields Federation". With a common ethos across both schools, a shared leadership team and shared governing body, we aim to create an environment where your child is happy, feels valued and achieves their full educational potential.



## WHY CHOOSE LITTLEHAVEN?

- Experienced Staff

At Littlehaven we are all committed to ensuring that children enjoy school and learn to the best of their ability. Everyone - teachers, teaching assistants, administration and support - focus their efforts on making the school a safe and fulfilling place for the children. Through continuous training we are committed to maintaining our professional standards and expertise in order to help each child achieve. Our school is a calm and happy environment where children flourish.

- Fun and Interesting Learning

We make learning fun and interesting for our children through first hand learning both indoors and outdoors. We ensure that different subjects are linked together creatively and mean fully wherever possible.

- Dedicated Infant School

As a dedicated Infant School (Reception, Year 1 and Year 2) we can offer important benefits to children:

- ✓ *All* the staff know *all* the pupils, making it a friendlier environment where everyone is aware of the needs of *all* the children. By concentrating on 4-7 year olds, we believe we offer a calmer, more personal environment where each child is nurtured.
- ✓ Children are able to develop their confidence by becoming more responsible at an earlier age, being at the 'top' of the school in Year 2.
- ✓ We are proud to work very closely with our federated school Northolmes Junior School (children aged 7-11) where most of our children move on to. We have a federated governing body, ensuring good continuity as one of our aims. We work hard together to make the transition from Littlehaven into Year 3 as smooth as possible. We have some joint activities: our Year 2 children visit Northolmes regularly for various activities and towards the end of the year the Year 3 teachers visit Littlehaven. Our experience is that Littlehaven children are ready for the move to an environment that is already very familiar.
- ✓ The well-managed and smooth transition between Littlehaven and Northolmes schools helps the children with the move to secondary school a few years later, a point noted by the senior schools.
- ✓ There is a pre-school on site (Jack and Jill) which many children attend before starting at Littlehaven.

## HOME-SCHOOL LINKS

We actively promote a partnership between home and school. We welcome and encourage parents to take a full and active interest in their child's education and seek a climate of trust and cooperation. We run a number of meetings and workshops to help parents understand what children are learning at school and how they can help at home.

Activities for Home-School links include:

- ❖ Stay and play (Reception) Stay and learn (year 1 and 2) sessions which provide opportunities for parents/carers to find out how to support their child and learn alongside their child.
- ❖ Parent / teacher consultation evenings
- ❖ Informal contact with the class teacher or headteacher
- ❖ Regular newsletters from the headteacher
- ❖ Termly 'Celebration of Work'
- ❖ Parent Forums (termly meeting with school, governors and parents where parents can raise any issues)
- ❖ Questionnaires sent to parents from the governors (and Ofsted 'Parent View' promoted)
- ❖ Written reports, sent to all parents at the end of the summer term
- ❖ Opportunities for parents to help in class such as art, or listening to children read
- ❖ 'Friends of Greenfields' (our school Association) who organise school social and fund-raising events and activities such as Christmas/summer fairs, school discos, etc.
- ❖ Coffee mornings
- ❖ Family workshops
- ❖ Gardening club for interested parents (to help keep our school looking great!)

## COMMUNITY-SCHOOL LINKS

We want our children to grow up with a feeling of belonging to the community, feeling supported by the community and having a sense of responsibility to that community. Part of this encompasses:

- ❖ Harvest Festival visit to the elderly
- ❖ Summer and Christmas Fairs when the local community is invited into the school
- ❖ Christmas carol singing and visits to local retirement homes
- ❖ Informing the community of activities through the local newspapers
- ❖ Charity days including fundraising for a variety of local, national and international charities
- ❖ Encouraging consideration for our immediate neighbours
- ❖ Children getting involved in the School and Eco Councils

## CHILDREN WITH SPECIAL EDUCATIONAL NEEDS

The school is committed to ensuring that all pupils have equality of opportunity irrespective of their needs. To ensure that this happens, the progress of all children is monitored carefully and if a child is experiencing difficulties - learning, emotional, physical or behavioural - we put a structured support system in place. This may include working as part of a small group or individually with our Learning Support Assistant or Learning Mentor.

The programme of work is reviewed regularly in conjunction with our Assistant Head for Inclusion and if necessary, advice will be sought from professionals who support the school such as advisory teachers, the educational psychologist or school health practitioners.

The school SEN 'local offer', the locality offer and the school's Accessibility Plan are available on our website.

If your child has a disability and you are considering Littlehaven Infant School, please contact the school to discuss and organise personal admission arrangements.

## SCHOOL PREMISES

- ❖ Five classrooms, each with their own computers and interactive white boards and toilet and wash basin facilities.
- ❖ A 'resources room' which is used for small group work



- ❖ Two group rooms used as a Learning Support base.
- ❖ A library
- ❖ Large hall used for assemblies, PE, drama, school plays and concerts, lunch time eating, etc.



- ❖ Partly covered, fenced outdoor area, dedicated to the reception outdoor learning. This area includes a mud kitchen, sand pit, water play, bikes and scooters, stage area, literacy and maths provision and an 'allotment'. Large, whole-school playground.
- ❖ Outdoor learning area for our year 1 and 2 children with opportunities to extend their learning across the curriculum
- ❖ Large field with a climbing wall, willow dome, trim trail and a 'hill'.
- ❖ A daily mile track
- ❖ Outdoor 'quiet area' with fish pond, and place for the children to choose to go for quiet activities during playtimes, or lesson sessions outdoors.
- ❖ Wooded area.
- ❖ Independently run 'Jack and Jill Pre-school' on both Littlehaven and Northolmes school sites who also provide wrap around care for children 2-12.



## JACK & JILL PRE-SCHOOL ON SITE

Independently run.

Please contact via:

Tel. 01403 258994

E-mail: [jack.jillps@hotmail.co.uk](mailto:jack.jillps@hotmail.co.uk)

Website: [jackandjillps.co.uk](http://jackandjillps.co.uk)



## WHAT HAPPENS AFTER LITTLEHAVEN?

When your child is in Year 2 you will receive a letter from the West Sussex Admissions Team. This will advise you how to express your preference of school for Year 3 to Year 6. Most of the children from Littlehaven Infant School move on to Northolmes Junior School.

## ADMISSIONS

The admissions policy of Littlehaven Infant School is common to all community primary schools in West Sussex. All requests for places, including those for children with disabilities, should be directed to the West Sussex Admissions Team:

Telephone: 03330 142903

Email: [admissions@westsussex.gov.uk](mailto:admissions@westsussex.gov.uk)

Further details relating to admissions can be found on the West Sussex County Council website: [www.westsussex.gov.uk](http://www.westsussex.gov.uk)

Priority for admission is given to children living within the designated area, but consideration will also be given to children outside the designated area if there is sufficient accommodation within the school. The current admission number is 45.

## FURTHER INFORMATION AVAILABLE TO YOU

- ✓ Littlehaven Infant School website: [www.littlehaven.w-sussex.sch.uk](http://www.littlehaven.w-sussex.sch.uk)
- ✓ The latest Ofsted Reports for Littlehaven Infant School and Northolmes Junior School can be viewed or downloaded from [www.ofsted.gov.uk](http://www.ofsted.gov.uk)
- ✓ Northolmes Junior School website: [www.northolmes.w-sussex.sch.uk](http://www.northolmes.w-sussex.sch.uk)

## OFSTED PARENT VIEW



[www.parentview.ofsted.gov.uk](http://www.parentview.ofsted.gov.uk)

## MAP OF SCHOOL LOCATION

