

Greenfields Federation

Littlehaven Infant School and Northolmes Junior School



Growing Together, Aiming High

Our vision at Greenfields Federation is that we will work together as a community to ensure all pupils achieve their best and everyone feels valued and respected. We will have high expectations for behaviour to create an inspiring and motivating learning environment where all children can deepen their knowledge and develop new skills.

Code of Conduct for Parents, Carers and Visitors

Review date:	July 2020
Ratified by the Governing Body:	9.7.20
Next review:	July 2022 or earlier depending on government policy

We are very proud of our friendly, family orientated infant and junior schools. We take great care to treat and value each child as an individual and believe that good manners and consideration for others are very important qualities which help to prepare our children for active participation in their community. We believe parental engagement and support is crucial to the success of a child's education and for this reason we welcome and encourage parents and carers to participate fully in the life of our schools.

The purpose of this Code of Conduct is to provide a reminder to all parents, carers and visitors about the conduct expected of them to ensure a safe and positive environment for our children. This policy complements the Federation Behaviour Principles and Behaviour Policy.

We expect parents, carers and visitors to show respect and consideration for others by:

- Supporting the core values of our schools by treating all members of the school community with respect, using appropriate language and behaviour both on the schools' premises and in their immediate vicinity;
- Ensuring your child arrives at school on time, to avoid disruption to their own learning and that of the entire class;
- Working together with school staff for the benefit of the children;
- Approaching the school to help resolve any issues of concern;
- Promoting good behaviour of your own child/ren at all times, especially in public where it could otherwise lead to conflict, aggressive or unsafe behaviour;
- Respecting the school environment, including keeping the school tidy by not littering, keeping children off the trim trails and ensuring scooters and bicycles are not used on the school grounds;
- Parking carefully and safely, avoiding parking or stopping on the zigzag and double yellow lines or over crossing places or neighbours' driveways;

In order to support a safe and positive school environment, the schools will not tolerate:

- Disruptive or other inappropriate behaviour which interferes with teaching, learning or administration within the schools;
- Using loud and/or offensive language or displaying temper;
- Threatening, aggressive or intimidating behaviour towards another adult or child;
- Sending abusive, threatening or damaging emails, text/voicemail/phone messages to anyone within the school community;

Show **Respect**, develop **Independence**, show **Perseverance**, be **Reflective** and **Work Together**.

- Defamatory, offensive or derogatory comments regarding the school or anyone within the school community on Facebook or other social media (see Appendix);
- Damaging or destroying school property;
- Smoking, using e-cigarettes ('vaping') or being under the influence of alcohol or drugs on the school premises (alcohol may only be consumed during authorised events);
- Bringing animals onto school grounds for health and safety reasons, unless it is for educational purposes or with the prior permission of the headteacher.

Parents, carers and visitors are allowed on the schools' premises by permission of the schools. The headteacher and the governing body may ban an adult from entering school grounds to safeguard our school community. Adverse behaviour may be reported to the police or appropriate authority.

We are committed to resolving difficulties in a constructive manner. If an issue arises, please contact your child's teacher or the headteacher. The Complaints Procedure is available on the schools' websites or can be requested from the school offices.

This policy was discussed with parents from both schools at the Parents' Forum in June 2018. It will be reviewed by the governing body every two years.

Appendix:

Inappropriate use of social network sites

Social media websites are being used increasingly to fuel campaigns and complaints against schools, headteachers, school staff, and in some cases other parents or pupils. The governors consider the use of social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community. Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, the head teacher or the chair of governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

Libellous or defamatory posts

In the event that any parent or carer of a child being educated at the schools is found to be posting libellous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this. The governors also expect that any parent or carer removes such comments immediately and if not resolved will seek advice from the appropriate authority.