

# Greenfields Federation

Littlehaven Infant School and Northolmes Junior School



## Growing Together, Aiming High

Our vision at Greenfields Federation is that we will work together as a community to ensure all pupils achieve their best and everyone feels valued and respected. We will prioritise the well-being of our children and have high expectations for behaviour. We will create an inspiring and motivating learning environment where all children can deepen their knowledge, acquire new skills and develop as well-rounded, happy, confident individuals.

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## Accessibility Plan: Littlehaven Infant School

Review date: September 2023

Ratified by the Governing Body:

Next review: September 2026 (or before if guidance changes)

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The purpose of this plan is to support our school aims.

Our school aims are:

- **Achievement:** Ensure that governors and staff are ambitious for what each child can achieve, so that all learners are given the knowledge and cultural capital they need to succeed in life and can reach their highest levels of personal progress and achievement.
- **Curriculum:** Encourage the development of a love of learning in all children by providing a broad, engaging and challenging curriculum. Enrich children's knowledge by creating a stimulating and supportive learning environment in which they can explore and develop skills and aspirations.
- **Leadership:** Inspire and develop leaders to be highly ambitious and support staff to ensure there is a determination across the federation for all teaching and behaviour to be good or outstanding.
- **Well-being:** Prioritise the well-being of our children to ensure they develop as well-rounded, happy, confident individuals who value who they truly are and understand how they relate to other people in an ever-changing world.
- **Sustainability:** Oversee and implement strong financial control to ensure resources are efficiently and effectively used to allow the focus to be on achieving our vision.

## Definition of Disability

A person has a disability if they have a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

This includes disabilities that may sometimes be 'hidden', such as Autism, ADHD and Dyslexia.

As a school we recognise that children who have struggles with mental health, have experienced trauma or who suffer from Post-Traumatic Stress Disorder must also be considered under this policy.

The main priorities of the plan are to:

- Ensure equal access to the curriculum for all pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as prepared for life as are other pupils. This encompasses teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities and school visits as well as provisions of specialist or auxiliary aids and equipment, which may assist these pupils in accessing the curriculum within a reasonable timeframe.
- Improve and maintain access to the physical environment of the school, adding specialist facilities as necessary- this covers improvements to the physical environment of the school and physical aids to access education within a reasonable timeframe.
- Improve the delivery of written information to pupils, staff, parents and visitors with disabilities; examples might include handouts, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable timeframe.

The Headteacher, Mrs Samantha Cox, will manage these aims on a day-to-day basis.

Mrs Cox will be supported closely by Mrs Kathryn Saunderson, Assistant Headteacher, and Miss Lyndsay Woodland, Assistant Headteacher/ Inclusion Lead. Mrs Saunderson will cover the role of Inclusion Lead between September 2023 and June 2024, whilst Miss Woodland is on Maternity Leave.

This Accessibility Plan should be read in conjunction with the following school policies and documents:

- Behaviour Policy
- Equalities Policy
- Health and Safety Policy
- SEND Policy and SEND Information Report
- Medical Conditions Policy
- Mental Health and Well-being Policy
- School Development Plan

The Accessibility Plan will be monitored by the Governing Body.

The views of staff, governors, pupils and parents have been consulted during the development of this plan wherever possible and we will endeavour to seek the views of these groups when this plan is reviewed.

The Accessibility Plan will be published on the school's website and is to be reviewed every 3 years.

A copy is available upon request to the School Office.

## Action Plan

### Access to the Physical Environment

<b>Desired Outcome</b>	<b>Current Good Practice</b>	<b>Action required</b>	<b>Timescale</b>	<b>Resource and responsibility</b>
Ensure all works completed on the premises reflect the needs of disabled users	Ramps to support access Disabled toilet in the entrance Disabled parking bay Whiteboards are at appropriate height Gate buzzer at accessible height	Ensure eye level displays for wheelchair users  Gate access to be suitable for wheelchair users	Ongoing as part of premises development plan	Premises Officer School Business Manager SLT
To be aware of the access needs of disabled children, staff, governors and parents/carers so that they have full and safe access to all areas of the school site.	Risk Assessments for individual pupils with additional needs are in place	Ensure these Risk Assessments are regularly updated to ensure they meet the current needs of the child/ person with additional needs	Ongoing and reviewed as necessary	Assistant Headteacher/ Inclusion Lead School Business Manager Premises Manager
To ensure that the school site is properly maintained ie pathways kept clear and free from defects for wheelchair access	Premises Manager ensures paths are clear and obstructions are removed. Daily site walks are carried out.	Site walks by Premises Manager, Governors and Annual West Sussex Property Site Visit ensure paths are well maintained and clear from obstructions	Ongoing and reviewed as necessary	Premises Manager Business Manager SLT
Everyone has access to the front door- especially for access during the school day when the gates are closed and locked	Access doors are at an appropriate level and the gate buzzer is at an accessible height.	Ensure a member of the office staff are always on hand to help persons with additional needs to open the door	Ongoing and reviewed as necessary	Premises Manager Business Manager SLT

## Access to the Curriculum

<b>Desired Outcome</b>	<b>Current Good Practice</b>	<b>Action required</b>	<b>Timescale</b>	<b>Resource and responsibility</b>
Ensure all staff are aware of special provision that may be required for additional needs, including adjustments that may need to be made during any periods of remote learning	All children with additional needs have Pupil Passports with individualised targets Teachers strive for Quality First Teaching in all lessons Training provided for staff to support children with additional needs	For all teachers to be consistently delivering Quality First Teaching in every lesson For training to be updated regularly to ensure staff have the necessary skills to meet the needs of all children with additional needs	Ongoing and reviewed as necessary	SLT Assistant Headteacher/ Inclusion Lead
Consider and carefully plan for transition for any pupils with SEND from Reception to KS1 and KS1 to KS2	Transition support from ELSA Additional transition visits for children with additional needs Additional support for parents through parent meetings	Consideration of available room, the use of which may need to be changed to maintain inclusive practices (to be reviewed every year depending on new classes)	Ongoing and reviewed as necessary	SLT Assistant Headteacher/ Inclusion Lead
Ensure the school continues to develop children's awareness of disability and additional needs	Assemblies and discussions PSHCE – celebrating differences Anti-bullying week	Continue to embed Jigsaw Scheme and core values	Ongoing and reviewed as necessary	SLT Assistant Headteacher/ Inclusion Lead
For trips and visits to be accessible to all pupils	Risk Assessments in place for some children with additional needs	Risk Assessment on children with additional needs for each trip and reviewed per trip	Ongoing and reviewed as necessary	SLT Assistant Headteacher/ Inclusion Lead
Ensure children with additional needs can take part fully in during/ after school activities or clubs	Clubs are inclusive and cater for children with additional needs	To ensure all clubs going forwards meet the needs of all children who want to take part in these	Ongoing and reviewed as necessary	SLT Assistant Headteacher/ Inclusion Lead

## Access to Information

<b>Desired Outcome</b>	<b>Current Good Practice</b>	<b>Action required</b>	<b>Timescale</b>	<b>Resource and responsibility</b>
To ensure signage includes visual guidance in addition to the written word	Signs in classrooms are supported by visual cues Visual timetables/ Now and Next boards in place to support children with additional needs	All signs around school to be supported with visual guidance	Ongoing and reviewed as necessary	SLT Assistant Headteacher/ Inclusion Lead
To ensure information is easily accessible to blind and hearing impaired pupils, parents, staff and Governors where necessary	Adjustments made for blind and hearing impaired pupils, parents, staff and Governors on an individual basis	Regular assessment of needs Regular consideration to font/size/typeset of school correspondence  Consult Physical and Sensory Support team and Visually Impaired/ Hearing Impaired advisory teachers as necessary.	Ongoing and reviewed as necessary	SLT Assistant Headteacher/ Inclusion Lead
To ensure that information is easily accessible for parents who may speak English as an additional language	Adjustments made for parents/carers who may speak English as an additional language so they have equal access to information provided by the school.	Regular assessment of needs and languages needed within school  Access to software for translation purposes and contacts for translators when needed for meetings with parents/carers	Ongoing and reviewed as necessary	SLT Assistant Headteacher/ Inclusion Lead